



CENTRAL FLORIDA CARES HEALTH SYSTEM, INC.

Opioid State Targeted Response (STR) FY 2017-2018
Proposal Instructions

May 26, 2017



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I. INTRODUCTION

In accordance with section 287.057(3)(e), Florida Statutes, mental health and substance abuse services are exempt from competitive procurement.

On April 21, 2017, the United States Department of Health and Human Services awarded a grant to the Florida Department of Children and Families in the amount of \$27,150,403 per year for two years to provide prevention, treatment, and recovery support services to address the opioid epidemic. Of the State's award, Central Florida Cares Health System, Inc. (CFCHS) was allocated \$2,897,519 per year. These funds were amended into CFCHS' contract with DCF on May 16, 2017.

Interested parties may submit proposals to CFCHS as outlined in these instructions.

II. GENERAL PROPOSAL INSTRUCTIONS AND PROCESS

A. SINGLE POINT OF CONTACT

Name: Anna Lowe, MBA, CHC, Chief Operating Officer
Address: 707 Mendham Blvd, Suite 201, Orlando, Florida 32825
Phone: (407) 985-3563
Email: alfedeles@cfchs.org

B. ELIGIBILITY OF PROPOSING ORGANIZATIONS

CFCHS is will accept proposals from **not-for-profit** corporations incorporated in the State of Florida and qualified to do business in the State of Florida. Organizations must also meet responsibility standards that may include the following:

- a. Appropriate financial, material, equipment, facility, personnel resources and expertise, or the ability to obtain them, necessary to indicate its capability to meet all contractual requirements;
- b. A satisfactory record of performance with CFCHS, the Department of Children and Families, and the State of Florida as applicable;
- c. A satisfactory record of integrity;
- d. Qualified legally to contract with CFCHS; and

- e. Has not been debarred or suspended by CFCHS; any local, city, county, or state government; the State of Florida, or the Federal Government.

CFCHS, at its sole discretion, shall determine the applicant's compliance with responsibility standards.

C. PROPOSAL SUBMISSION INSTRUCTIONS

- a. Proposals must be submitted electronically to: alfedeles@cfchs.org.
- b. The deadline for proposals is 5:00 PM [EST] on Friday June, 16, 2017. CFCHS reserves the right to amend this deadline at its sole discretion.
- c. Proposals must consist of the following documents completed in their entirety:
 - i. Organizational Profile
 - ii. Program Description
 - iii. Fiscal Reports
- d. Proposal templates may be found at <http://centralfloridacares.org/providers/>

III. PROGRAM REQUIREMENTS

A. TARGET POPULATION(S)

Eligibility includes individuals who are indigent, uninsured, or underinsured and have an opioid use disorder, including use of illicit drugs, such as heroin, or prescription opioids.

The following individuals who misuse opioids should be prioritized:

- a. Pregnant women who are injecting opioids
- b. Pregnant women
- c. Caretakers involved with child welfare
- d. Caretakers of children ages 0-5
- e. Individuals re-entering the community from incarceration

B. ALLOWABLE SERVICES

Funds may be used to pay for methadone or buprenorphine maintenance treatment. The following covered services described in ch. 65E-14.021, F.A.C., are allowable uses of these funds when provided to individuals in conjunction with methadone or buprenorphine maintenance treatment:

- a. Aftercare
- b. Assessment
- c. Case Management

- d. Daycare
- e. Day Treatment
- f. Incidental Expenses
- g. In-Home and On-Site
- h. Medical Services
- i. Medication-Assisted Treatment
- j. Outpatient
- k. Outreach
- l. Recovery Support
- m. Substance Abuse Outpatient Detoxification
- n. Supported Employment
- o. Supportive Housing/Living
- p. Crisis Support/Emergency

C. BUDGET

All costs associated with services proposed must be reasonable, necessary and allowable, and relate to the program in compliance with both the Cost Principles for Nonprofit Organizations: OMB 2 CFR Chapter I, Chapter 2, Part et.al. Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and The Community Substance Abuse and Mental Health Services Financial Rules specified in Chapter 65E-14, Florida Administrative Code.

All proposed costs must be in accordance with the Department of Financial Services Reference Guide for State Expenditures, February 2011, which may be located at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-04201>

Proposed budgets should reflect twelve (12) months for related expenditures. Resulting contracts will be prorated in accordance with the contract period.